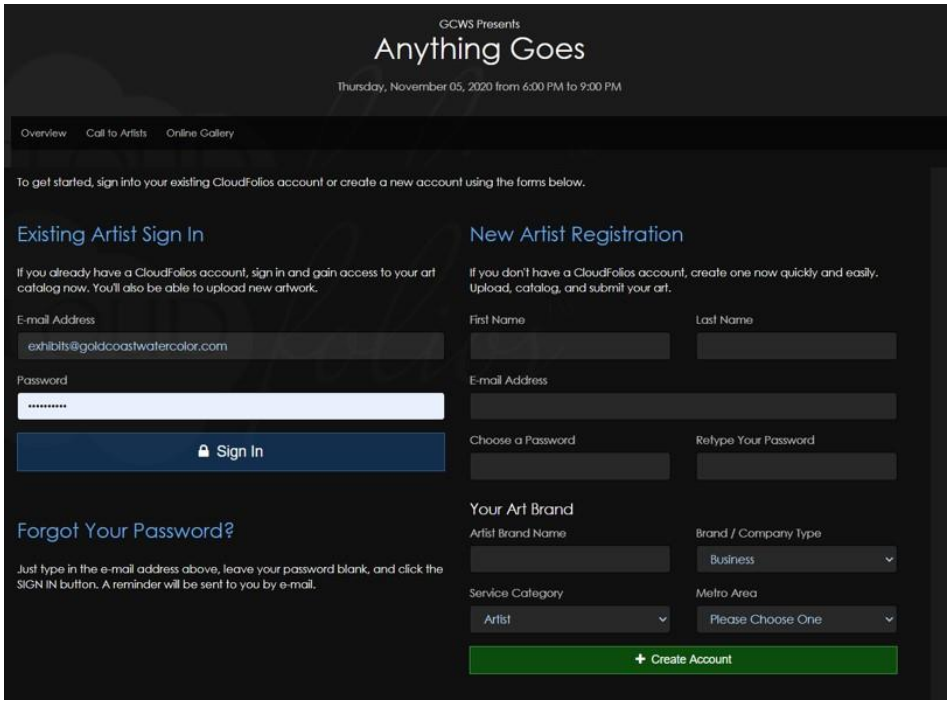
Directions to enter Gold Coast Watercolor Online Shows 2020-2021

Step 1:

Create a New Artist Registration at www.cloudfolio.com

Remember your password for later when you upload your artwork



Step 2:

Once you receive the invitation link and prospectus for a GCWS Exhibit- You can respond to the **Call to Artist.**

Click on the Link Example : [https://www.cloudfolios.com/exhibitions/~~153~~](https://www.cloudfolios.com/exhibitions/153)

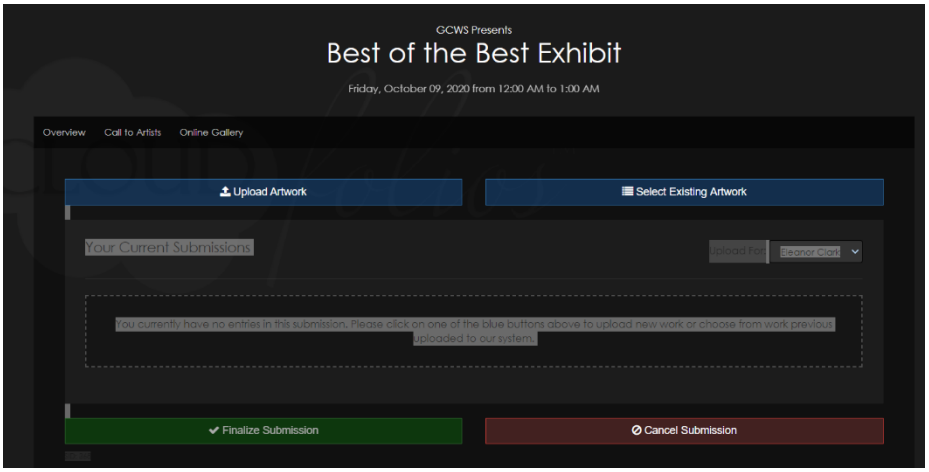
This will take you to the Cloud Folios website and our GCWS entry point

Step 3: Press the Green Submit your Work - Button

Step 4:

Press the Blue <u>UPLOAD ARTWORK</u> - Button

Select the artwork from your computer/flashdrive etc to enter into this show. Make sure you have all the information you need. **READ THE PROSPECTUS!**



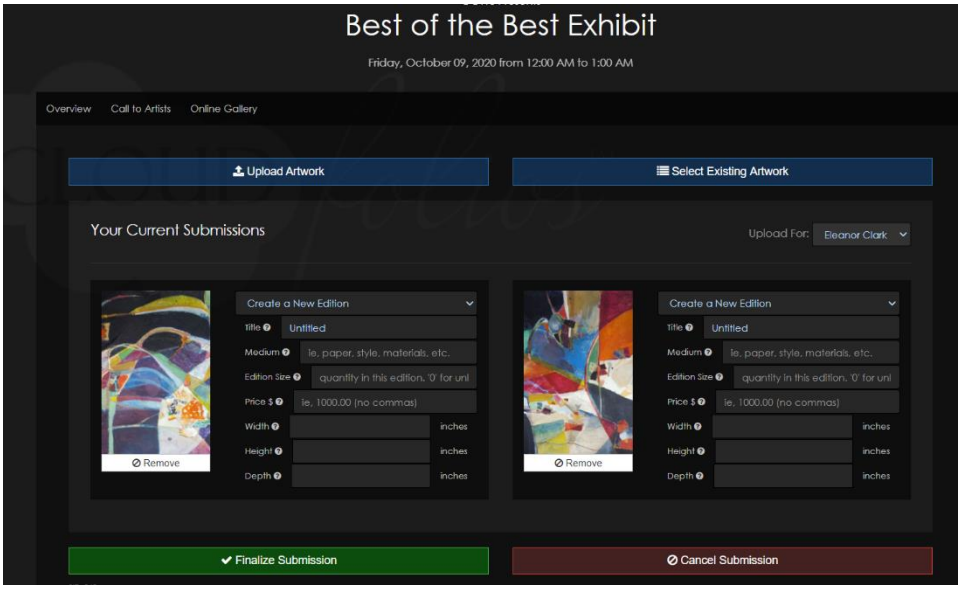
Note: JPG image sizes should be nothing more than 2000 pixels on the longest size at 72 dpi. (Cloud folios will resize to 1200 pixels.) You can adjust your artwork easily for free on **www.pixlr.com**

If the show you are entering allows 2 pieces, you must submit them both at the same time. If you upload one image and fill out the data, you can then upload another image. (Or upload all images at the same time.)

Note: you will only be able to enter this <u>show one time</u>. Once you press the green **<u>Finalize Submission</u>** and you get no error messages this is what you enter (things cannot be changed).

Step 5:

Fill out the information next to each piece of art. You can always cancel submission if the images you see are not what you want, or you don't have the information handy. You can come back later.

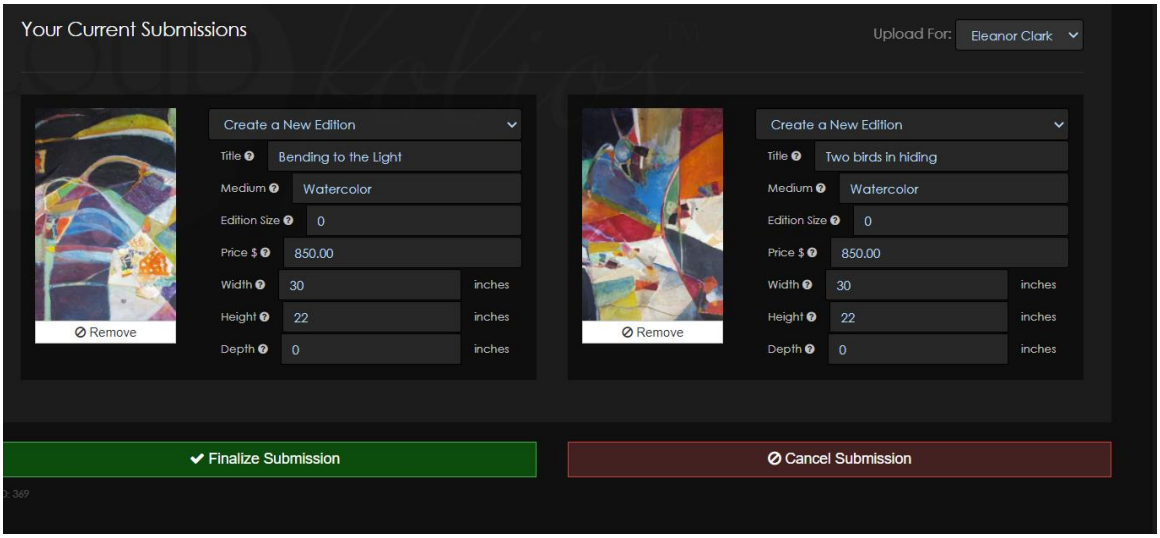


If art is NOT FOR SALE enter 0, it will show as NFS in the exhibit.

Don't be surprised if you get a pop-up message if you didn't enter all the boxes correctly. Correct the information and click on Finalize Submission button again.

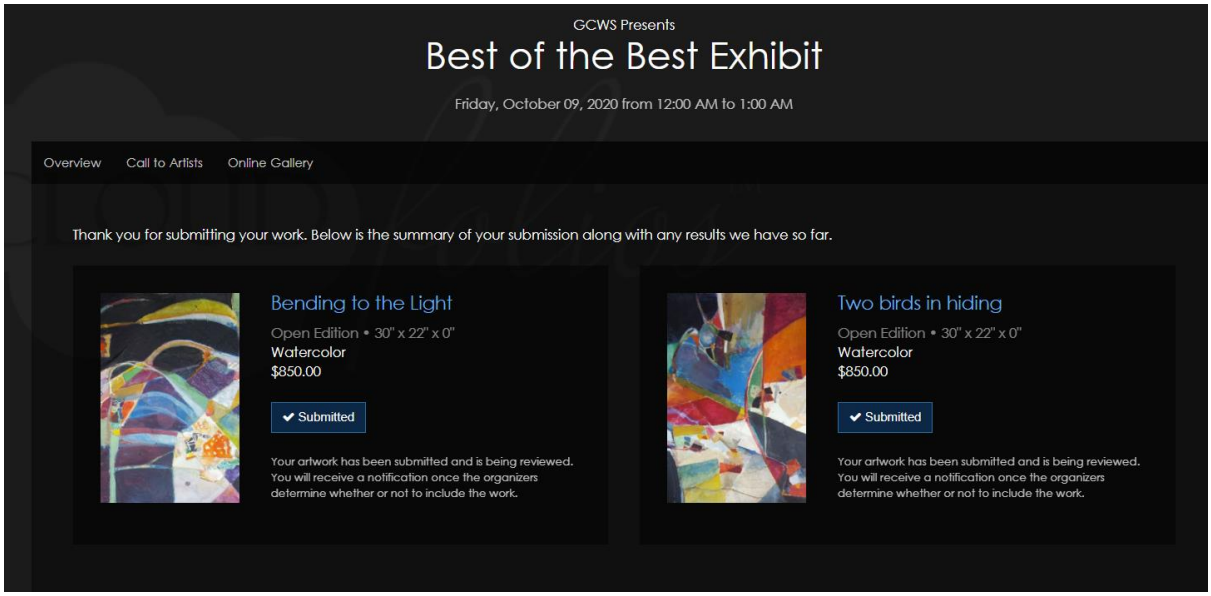
Step 6:

You are now ready to click on the green <u>Finalize Submission</u> button.



Judges will see your images with actual dimensions, not these thumb print sizes.

Step 7: Once your entry is correct you will see the Submitted screen.



You will receive an email notifying you that your artwork was submitted. If this is a Juried show you will get a message if your work was "accepted by the judge" at a later time.

You are done. Nice Job

We will have a virtual reception with awards on ZOOM, information to follow.